



## **Position Profile**

### **Farm Manager/ Co- Manager: Rio Sarapiqui, Costa Rica**

We are looking for someone with a strong work ethic and a desire to live and work in a close community to serve in the much-needed role of Farm Manager. We are passionate about our mission statement and are looking for a like-minded person who is willing to serve alongside us. Please thoughtfully consider each part of our mission statement, job description, and description of our ministry and community before applying.

### **MISSION STATEMENT**

To raise up the Church of Jesus Christ in the river areas of Sarapiqui and San Juan; to send missionaries to do the same in unreached areas of the world y to places where no one else is going or wants to go.

### **Community on the Farm:**

On the farm we have a group of 1 to 4 people working to help the mission grow and raise disciples. Our community here will often include 3 local workers who may or may not know the Lord. We are looking for people who are committed to showing God's Love and Grace through the beauty of his creation and the way we interact with our local employees.

### **JOB DESCRIPTION**

- Title: Farm Manager
- Reports To: Foundation Director (Ana)
- Length of commitment. 2 to 5 years

**Job Purpose:** To fulfill our mission by learning to manage the farm organically, "the Costa Rican way" and to assist with any and all responsibilities that ensure

the success of both the Mission and the Farm

### **Overall Responsibility**

- Maintains a personal relationship with Jesus Christ, is a consistent witness for Jesus Christ and maintains a courteous, Christ-like attitude.
- Speak Proficient Spanish or be diligent to learn.
- Manage and maintain the efficiency of the farm through critical thinking, continuous learning, great management, and problem solving.
- Willingness to learn new skills on a daily basis
- Ability to be flexible with time-off and new policies
- Form authentic relationships with Employees and Volunteer groups
- Aid in the purchasing of necessary equipment and material for the success of the mission.
- Help all other areas of the mission as needed
- Assist the Foundation Director in whatever else is required

**Other Duties of ALL Palmas de Mamre Staff:** We operate year-round. Spreading the gospel is our number one priority, and therefore ALL staff must participate in different roles. Tasks may include cooking, cleaning, facilitating group activities, general maintenance of Farm property, work projects as needed, and transportation to or from other areas of the mission. There are often groups here throughout the year, and all staff members will be required to work as needed.

### **Character, Education, Abilities, Skills, Experience:**

The “*ideal*” candidate will have:

- A vibrant relationship with Jesus Christ and commitment to scripture and will continue to pursue that further
- Strong sense of hospitality and customer service
- Farming experience is preferred
- Ability to use technological systems proficiently
- Proficiency in use of spreadsheets
- Ability to work long hours
- Ability to confront, encourage, and inspire staff towards excellence in their work
- Easily communicates with guests and staff in a professional manner
- Strong administrative and organizational skills
- High level of managing details and motivating people
- Ability to delegate and respond to situations in a Christ-centered way
- Ability to problem solve and be flexible and adaptable with the changing and developing needs of guests and staff and handle the resulting actions

- with speed and kindness
- Creative in time management and quality control.

**Work Context:** This job will be performed primarily on location at the Farm on the Sarapiquí River in northern Costa Rica.

**Travel:** Occasional travel for trainings, or mission related activities.

**Physical Demands:** Ability to lift 25-40 lbs, sit in an office, hike, ride a horse, farm, stand all day, drive a stick shift, drive a boat and be willing to get your hands dirty.

**Work Environment:** We will be working in inclement weather conditions throughout the year. (it typically rains some 400 inches per year.)

**Training:** Employees will be expected to improve through appropriate training.

**Compensation:** Salary (raise your own support), onsite housing, retirement comes from your own support. flexible time off, agreed upon use of Farm facilities for added income.

**Disclaimer:** This Job Description is not a complete description of all that is necessary to do your job. Also, all mission employees are expected to do what it takes to work as a team, even with other parts of the mission. This is not only an expectation, but a value that we hold to as an organization. We will help each other get the mission done.